

Supplier registration – importers and producers

May 2009



danskretursystem

Dansk Retursystem A/S
Baldersbuen 1
DK-2640 Hedehusene
Tel.: (+45) 43 32 32 32
Fax: (+45) 43 32 32 39

info@dansk-retursystem.dk
www.dansk-retursystem.dk

Contents

1. Introduction	3
2. Registering as a supplier.....	3
3. Registration of packaging.....	4
4. Deposit marking of one-way packaging	4
5. Deposits and fees	4
6. Reporting.....	5
7. Refunds.....	6
8. Contact and store committees.....	6
9. Other manuals.....	6
10. Definitions	7
11. Supplier registration form	9

1. Introduction

This manual explains how importers and producers can register as suppliers with Dansk Retursystem A/S. A supplier is defined as a producer, importer or middleman marketing drink products* on which deposits are payable on the Danish market. Marketing is understood to include any form of commercial use such as the sale, delivery and trans-shipment or offering for sale in stores, mobile units or at festivals, in auction houses, via the Internet, etc. (see "Definitions" in Section 10 below).

Dansk Retursystem A/S operates the Danish deposit and return system for drink products on which deposits are payable. The contents of this manual conform to the Danish Environmental Protection Agency Statutory Order no. 634 of 19 June 2008 covering the deposits on, and collection of, drink products on which deposits are payable. The Statutory Order (only in Danish) can be downloaded from our website at www.dansk-retursystem.dk.

The Statutory Order stipulates that all importers, producers and middlemen have a legal duty to register as a supplier with Dansk Retursystem A/S in any situation involving the marketing, importing or producing of drink products on which deposits are payable in one-way packaging or refillable packaging. Please note that we are working on a special manual covering middlemen.

Producers and importers that market, produce or import drink products on which deposits are payable must also register the packaging with Dansk Retursystem A/S (see "Registration of packaging" in Section 3 below).

Amongst other requirements, suppliers that are importers or producers are obliged to:

- Register as a supplier
- Register packaging and pay the registration fee
- Deposit mark one-way packaging
- Pay deposits, collection and logistics fees
- Report sales and returns quantities for refillable packaging
- Report sales quantities for one-way packaging

Amongst other requirements, middlemen are obliged to:

- Register as a supplier
- Report sales and returns quantities for refillable packaging
- Report sales quantities for one-way packaging

2. Registering as a supplier

All suppliers that sell, deliver or trans-ship drink products on which deposits are payable on the Danish market are obliged to register with Dansk Retursystem A/S. Registration is free.

Producers and importers must register as suppliers no later than the time when they register packaging. The registration process is free. Suppliers wishing to register should complete the "Supplier registration form" (see Section 11 below).

The completed form should be sent to:

Dansk Retursystem A/S
Baldersbuen 1
DK- 2640 Hedehusene
Att.: Accounts department

Fax: (+45) 43 32 32 39

We will send you a confirmation once we have received your application. Please note that you must inform Dansk Retursystem A/S in the event of any subsequent changes to the information provided. Furthermore, please note that suppliers must be in possession of a Danish CVR (VAT) number at the time of registration. In addition, applications submitted by companies run by individuals must include the social security number of the owner(s) responsible.

* The term "Drink products on which deposits are payable" means drink products covered by the Danish deposit and return system. See detailed list in Statutory Order no. 634 of 19 June 2008, Appendix 1 (only in Danish) – see www.dansk-retursystem.dk.

In general terms, drink products on which deposits are payable comprise the following products:

- Beer – with alcohol content over 0.5% by volume.
- Carbonated beverages (e.g. soft drinks) – with alcohol content of 0–0.5%.

- Fermented drink products other than beer, wine and alcoholic beverages made from fruit (e.g. cider) – with alcohol content of less than 10%.
- Mixer products where spirits, wine or other fermented products are mixed with other beverages such as soft drinks, cider, chocolate or juice (e.g. alcoholic soft drinks) – with alcohol content of over 0.5%, but not exceeding 10%.
- Non-carbonated mineral water, ready-to-drink lemonade, iced tea, etc. – with alcohol content of 0.5% or less.

3. Registration of packaging

In order for Dansk Retursystem A/S to be able to administer the individual packaging, all drink products on which deposits are payable on the Danish market must be registered with Dansk Retursystem A/S. A registration fee of DKK 2,000 is payable upon first registration of packaging in one calendar year; subsequent registrations are free.

Importers or producers should register new packaging by submitting a completed application form to Dansk Retursystem A/S together with up to 10 examples of the packaging. Importers and producers must include the following information on the form:

- Contents/product name of packaging
- Volume of packaging
- Weight of packaging
- Material type of packaging
- Colour of packaging
- Dimensions of packaging
- GTIN (EAN article number) of product

For importers, this means that the packaging must be registered and the registration certificate must be received from Dansk Retursystem A/S before commercial imports may commence. A registration certificate must accompany the import of the packaging over the Danish border and must be presented to Skat (The Danish state tax administration service) on request. Registration with Dansk Retursystem A/S should be made 4 weeks before the commencement of imports at the very latest. Commercial imports are understood to mean any form of import with a view to onward sale or delivery, including the supply of goods for test purposes. Producers must register the packaging at least 4 weeks before the packaging is marketed.

You can read more about the registration of packaging in the "Registration of packaging" manual.

When registering one-way packaging, the importer or producer must also state how the packaging will be deposit marked.

4. Deposit marking of one-way packaging

One-way packaging sold, delivered or trans-shipped in Denmark must be deposit marked with a view to the collection and refunding of deposits.

One-way packaging can be deposit marked in 2 different ways. One option involves the importer or producer using primary marking – meaning direct printing onto the packaging material or onto the original product label of the packaging. The other option is to deposit mark the packaging with self-adhesive deposit marks, which can be purchased from Dansk Retursystem A/S.

You can read more about deposit marking in our manuals "Primary marking M1 and M2 – Deposit marking printed directly onto the packaging material or onto the original product label" and "Secondary marking M3 and M4 – Marking with self-adhesive deposit marks".

Please note that refillable packaging must not be deposit marked, but only needs to be registered with Dansk Retursystem A/S.

5. Deposits and fees

Importers or producers must pay deposit and logistics fees for all packaging sold on the Danish market. Importers or producers must also pay a collection fee for one-way packaging.

Deposits

Deposits for refillable packaging are refunded by importers or producers directly to their customers. Deposits for one-way packaging are paid by importers or producers to Dansk Retursystem A/S, which thereafter passes the deposits on to the businesses which take back the empty packaging.

Logistics fee

Importers or producers pay a logistics fee for refillable packaging and one-way packaging. The logistics fee covers the administration expenses in connection with paying the handling fee. Importers and producers therefore only pay a logistics fee in connection with sales to stores and distributors, as well as sales to middlemen, for the packaging which they sell on to stores and other middlemen. By stores we mean the sale of drink products on which deposits are payable, with a view to their being consumed elsewhere. Examples of stores can include convenience stores, but also bookshops, pizzerias, etc., which sell drink products as takeaways.

Dansk Retursystem A/S calculates the logistics fee, which is thereafter approved by the Danish Environmental Protection Agency. There are different fees for refillable packaging and for one-way packaging. The amount of the logistics fee varies depending on the type of material and volume of the packaging.

Collection fee

Importers and producers pay collection fees for all one-way packaging which they sell on the Danish market. The collection fee covers the costs of collecting the one-way packaging. The packaging fee is the same for packaging of the same volume within each type of material: PLASTIC, GLASS, ALUMINIUM and STEEL.

The rates for the logistics and collection fees are shown in the summary of fixed fees and fees paid on account. The fees summary is sent to importers and producers once a year, and is also available at www.dansk-retursystem.dk.

6. Reporting

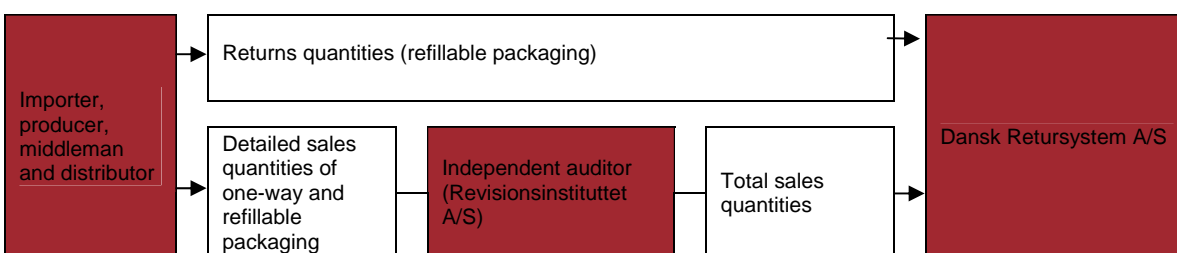
Importers, producers and middlemen must report their sales quantities in order that Dansk Retursystem A/S can collect the correct fees. Because this type of information is competitively sensitive, the sales quantities are not reported to Dansk Retursystem A/S but to 'Revisionsinstituttet' (RI), the association of Danish state authorised public accountants, which acts as independent auditor.

Stores which are registered with Dansk Retursystem A/S as suppliers are paid a handling fee for handling refillable packaging. In order to be able to fix the level of the handling fee we also need to use information on returns quantities of refillable packaging. Importers, producers and middlemen report this information directly to Dansk Retursystem A/S.

Different reporting categories can be chosen depending on annual sales quantities, and based on whether refillable packaging or to one-way packaging applies.

You can read more about reporting in our "Reporting" manuals, which can be found on our website at www.dansk-retursystem.dk. You can also order them by contacting our Accounts department by telephoning (+45) 43 32 32 32.

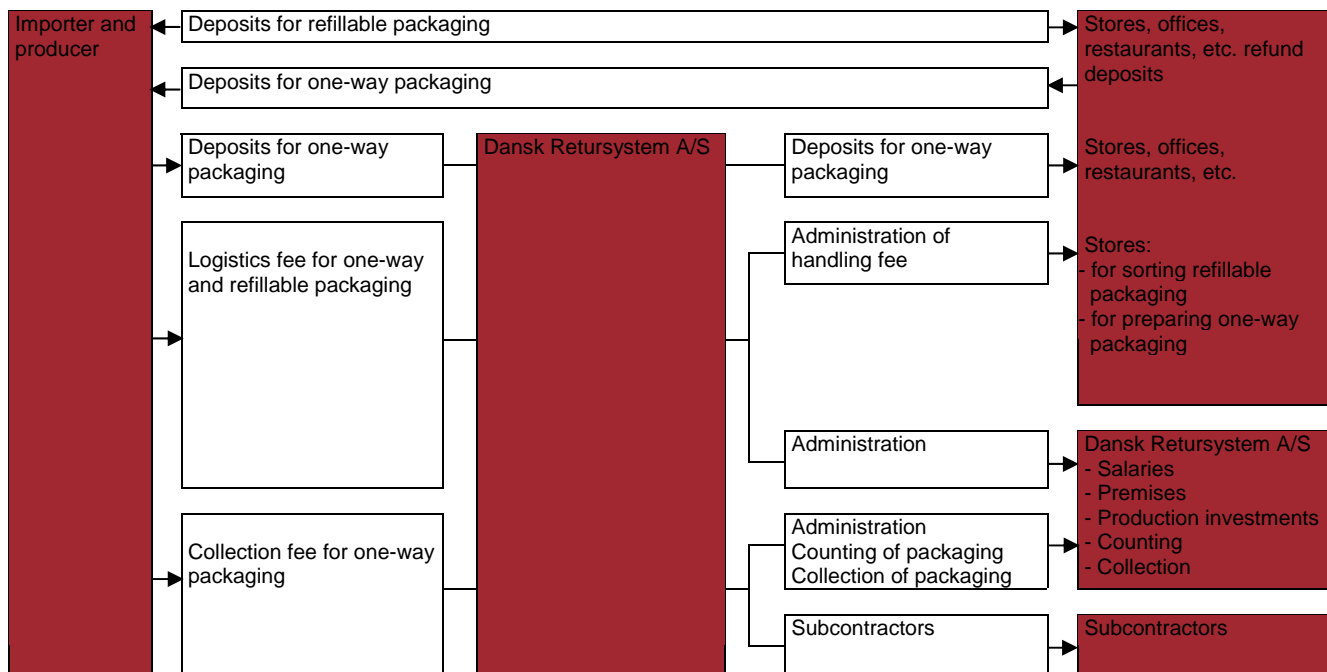
General outline of reporting:



7. Refunds

The structure of the refund system is based on the information reported by importers, producers and middlemen. The figure below provides a general outline of the different refund items as well as the breakdown of the items.

General outline of refunds:



8. Contact and store committees

Dansk Retursystem A/S aims to administer the nationwide deposit and return system in the most cost effective way possible. We therefore collaborate with different organisations connected to our area.

This collaboration takes place, for example, through our contact committee, which is made up of representatives from a number of the smaller breweries, importers, cafés, restaurants, the Danish Consumer Council and consumer organisations. You can see a list of the members of the contact committee at www.dansk-retursystem.dk.

We also collaborate with the retail trade through our store committee. The purpose of the committee is to ensure an exchange of experiences and information between Dansk Retursystem A/S and those involved in the grocery trade. This way we can ensure that any initiatives suit both the stores and our needs and requirements. The store committee consists of representatives from the three major Danish retail chains: 'Dansk Supermarked', 'Coop' and 'De samvirkende Købmænd'.

Any suggestions and requests from the contact and store committee are forwarded to the board of Dansk Retursystem A/S.

9. Other manuals

Dansk Retursystem A/S has published a number of manuals for use by producers and importers on the following subjects:

- Registration of packaging
- Primary marking M1 and M2 – Deposit marking printed directly onto the packaging material or onto the original product label
- Secondary marking M3 and M4 – Marking with self-adhesive deposit marks
- Reporting of sales and returns quantities

These manuals can be downloaded at www.dansk-retursystem.dk or can be ordered by contacting Customer Service on (+45) 43 32 32 32.

10. Definitions

Collection fee

A fee that covers the variable and fixed costs associated with the collection of one type of one-way packaging, as well as the costs associated with the administration of the refunding of deposits.

Deposit mark and deposit code

The Danish deposit mark (arrow-shaped logo) is a registered trademark® owned by Dansk Retursystem A/S. The deposit mark must be affixed to one-way packaging for drink products on which deposits are payable. The deposit mark identifies the deposit refund group to which the product belongs.

Distributor

Central warehouse or similar enterprise which distributes drink products on which deposits are payable in packaging to its own grocery stores, or receives empty packaging for drink products on which deposits are payable from these stores, and which is not at the same time a middleman.

Drink products on which deposits are payable

The term "Drink products on which deposits are payable" means soft drinks included in the Danish deposit and return system. A detailed list is given in Statutory Order No. 634 of 19 June 2008, Appendix 1 (only in Danish) – see www.dansk-retursystem.dk.

In general terms the system covers the following products:

- Beer – with alcohol content over 0.5% by volume.
- Carbonated beverages (e.g. soft drinks) – with alcohol content of 0–0.5%.
- Other fermented drink products other than beer, wine and alcoholic beverages made from fruit (e.g. cider) – with alcohol content of less than 10% by volume.
- Mixer products where spirits, wine or other fermented products are mixed with other beverages such as soft drinks, cider, chocolate or juice (e.g. alcoholic soft drinks) – with alcohol content of over 0.5%, but not exceeding 10%.
- Non-carbonated mineral water, ready-to-drink lemonade, iced tea, etc. – with alcohol content of 0.5% or less.

Fees payable on account

Importers and producers using self-adhesive deposit marks have the option to pay collection and logistics fees on account to Dansk Retursystem A/S. Dansk Retursystem A/S collects an average fee calculated for the specified category of material. The average fee is calculated on the basis of the actual counted returns quantities for the individual deposit/material category in the preceding period.

Grocery store

An enterprise marketing drink products on which deposits are payable to consumers with a view to consumption elsewhere, including middlemen with a permanent place of business from which a wide range of groceries is sold.

Importer

Anyone importing drink products into Denmark in packaging on which deposits are payable with a view to marketing the products in Denmark.

Logistics fee

A fee that covers the variable and fixed costs associated with the packaging sold, delivered or trans-shipped to stores.

Marketing

Marketing is understood to include any form of commercial use such as the sale, delivery and trans-shipment or supplying for sale in stores, mobile units or at festivals, in auction houses, via the Internet, etc.

Middleman

A wholesaler or other party, which is not a store, and markets drink products on which deposits are payable to stores, distributors, returns recipients or other middlemen.

One-way packaging

Packaging for drink products on which deposits are payable that has been registered by the producer or importer as one-way packaging with Dansk Retursystem A/S, or which otherwise is not suitable for re-use by refilling.

Packaging

One-way packaging and refillable packaging for drink products on which deposits are payable (but not casks).

Packaging registration fee

A registration fee of DKK 2,000 is payable to Dansk Retursystem A/S by importers and producers upon first registration of packaging in one calendar year. The fee also covers any additional registrations made in the same year.

Packaging type

Packaging for drink products on which deposits are payable made from the same material and having the same volume and shape (design).

Primary marking

Primary marking is deposit marking of one-way packaging by direct printing onto the packaging material or by direct printing onto the primary label of the packaging. Read more about the rules covering primary marking in the manual "Primary marking M1 and M2 – Deposit marking printed directly onto the packaging material or onto the original product label".

Producer

Any person or enterprise in Denmark manufacturing or bottling drink products on which deposits are payable in packaging with a view to marketing them in Denmark (see definition of marketing).

Refillable packaging

Packaging for drink products on which deposits are payable which has been registered by the producer or importer as refillable packaging with Dansk Retursystem A/S (with the exceptions that follow from the regulations in the Statutory Order) or packaging which by its design is intrinsically suitable for recycling by refilling.

Refunding of deposits

Anybody who markets drink products on which deposits are payable must collect a deposit for the packaging in connection with the sale, delivery or trans-shipment thereof.

Registration of packaging

Registration of products from importers and producers with Dansk Retursystem A/S.

Revisionsinstituttet (RI)

Dansk Retursystem A/S has entered into an agreement with Revisionsinstituttet (RI), the association of Danish state authorised public accountants, on storing, collating and disseminating sales information from suppliers and distributors. The agreement has been entered into in accordance with the rules in section 100 of the Statutory Order.

Sales reporting

Suppliers must report their sales quantities in order that Dansk Retursystem A/S can collect the correct fees. Because this type of information is competitively sensitive, the sales quantities are not reported to Dansk Retursystem A/S but to Revisionsinstituttet (RI), the association of Danish state authorised public accountants, which acts as independent auditor.

Self-adhesive deposit marks – Secondary marking M3 and M4

Self-adhesive deposit marks are a self-adhesive label with the deposit mark, deposit code and material specification, or a self-adhesive label with the deposit mark, deposit code, material specification and GTIN (EAN article number). Self-adhesive deposit marks are used for deposit marking of registered one-way packaging for drink products on which deposits are payable. The self-adhesive deposit mark is a registered trademark® owned by Dansk Retursystem A/S. Importers and producers wishing to label their products must, and can only purchase the self-adhesive deposit marks from Dansk Retursystem A/S. Read more about secondary marking in the manual "Secondary marking M3 and M4 – Marking with self-adhesive deposit marks".

Statutory Order

The Danish Environmental Protection Agency Statutory Order no. 634 of 19 June 2008 covering the deposit and collection etc. of packaging for drink products on which deposits are payable. The Statutory Order sets out the guidelines for the operation of the Danish deposit and return system. See full text of the Statutory Order (only in Danish) at www.dansk-retursystem.dk.

Supplier

A supplier is defined as a producer, importer or middleman selling drink products on which deposits are payable on the Danish market.

11. Supplier registration form

Please complete all sections

A. Contact details		
Company name		Contact person
Company address		Post code /town
Company telephone no.		Danish CVR registration no.
Mobile	Fax	E-mail
In the case of companies owned by individuals, state name of owner(s) responsible:		In the case of companies owned by individuals, state Danish social security number of owner(s) responsible:

B. Company business status

Importer Producer Middleman Distributor

C. Company bank account details

Reg. no. _____ Account no. _____

D. Signature

I/we the undersigned wish to register with Dansk Retursystem A/S as a supplier of drink products on which deposits are payable.

Company seal

Date

Name (BLOCK CAPITALS)

Authorised signature

Send the completed form to Dansk Retursystem A/S

Once completed, this form should be sent by post or faxed to Dansk Retursystem A/S. Please always remember to advise Dansk Retursystem if your contact information or status changes.

Dansk Retursystem A/S
Baldersbuen 1
DK-2640 Hedehusene
Att.: Accounts department

Fax: (+45) 43 32 32 39